

Tri-County Special Education Association

Association Council Meeting

Date: August 24, 2023
Location: **TCSEA Board Room**
105 E. Hamilton Rd.
Bloomington, Illinois 61704
Time: 1:30 - 1:45 Association Council Meeting
1:45 - 2:30 Executive Committee Meeting

AGENDA

- I. Call to Order - Roll Call
- II. Minutes of the August 25, 2022 meeting of the Association Council are presented for approval.
- III. Director's Report
The Director's Report is enclosed for review by members and their guests.
- IV. New Business
 - A. Review of Joint Agreement Budget
The budget for Fiscal Year 2024 assumes a significant \$250,698 (4.55%) increase over last year's approved budget. With all staff receiving a 4.5-6% increase and just over \$8000 toward health insurance, half that amount or about \$144,000 was pre-approved by board action upon the ratification of the bargaining agreement. The remainder of that was for districts who had already requested and will fund additional social work and psych positions as well as changes to OT and PT costs..

Given those increases, we are only adding the increase in staff salaries to the assessment. The remaining increases are for districts requesting service. The medicaid administrative outreach will cover the costs of the additional protocols/ipads and the roof expenditures.

The following FY 24 TCSEA Budget documents are attached:
 - FY 24 Cumulative Budget which include Social Work, Psych, SLP and TAS bills;
 - FY 24 District income and billing for services and membership into TCSEA;
 - FY 19-24 comparison document;
 - FY 24 OT/PT bill.The Director recommends approval at this time.
 - B. Appointment of Executive Committee
 - C. Appointment of Finance and Board Policy Committees
- IV. Old Business
- V. Adjournment

Tri-County Special Education Association

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Location: TCSEA Board Room
105 E. Hamilton Rd.
Bloomington, Illinois 61704
Time: 1:45 - 2:30 TCSEA Executive Committee Meeting

Executive Committee AGENDA

- I. Call to Order
- II. Roll Call
- III. Additions/Deletions
- IV. Consent Agenda Items
 - A. Approval of May Board Minutes
 - B. Approval of Treasurer's Reports
- V. Public Participation
- VI. Administrative Report
 - A. Director's Report
- VII. New Business
 - A. Approval Regarding the Appointment, Employment, Compensation, Discipline, Retirement, Resignation or Dismissal of Employees
 1. The Director recommends the approval to hire or change the status of the following employees:
 - a. Approve Molly Ryan request for 1 year parental leave;
 - b. Jesus Yopez 1.0 FTE SSW filling Molly Ryan's position;
 - c. Approve Hayley Long's resignation 1FTE COTA;
 - d. Approve hiring Mary Shattuck .4 FTA COTA and Sara Burge .2 FTE OT to cover Hayley's resignation and increasing the hours of three COTAs to cover the remaining vacant hours.
 - e. Heather Tyson 1.0 FTE PT filling an open part time position and part of an open PTA position (Gayle Hanlin resignation in March)
 - f. Hire Julie Mulliken 1.0 FTE counseling position. With Tracie Marcheschi moving into Leroy full time, we needed two days a week in Clinton for counseling and Blue Ridge had a late resignation of a counseling position they were unable to fill, creating this position.
 - g. Approve contract with ISU for Dr. Wu and several GA's who will be providing consultation on students with behavioral issues. This position is filling half of an open position vacated by Trisha Mann.
 - h. Kristan Harris 1 FTE Administrative Assistant replacing Jody VanBibber, position previously approved by board.
 - i. Carly Casselman .8 FTE Social Work Intern position previously approved by board.

B. Discussion and possible approval

1. At the last board meeting we discussed the need to amend our salary schedule because with 4% on the base and 3 percent yearly increases, we could be bringing staff in above a similarly situated employee. Because of this, the union has agreed to a 1 % increase on the base and we will continue to look at the impact on our ability to hire well if we don't further adjust the schedule. We also found two situations where people did not receive an increase equal to the amount of where they would be under the old contract. It only ended up being \$1,052 for one employee and \$22 for the other.

C. Discussion only items

1. Discussion of dramatic increases in OT and PT evaluations, need for PT services and difficulty filling vacant positions. We will be conducting a salary study to help us determine if lack of pay is the reason we are losing and unable to attract quality staff.
2. Last reading and possible approval of the following revised Policies:
 - i. 2:170 – Procurement of Architectural, Engineering, and Surveying Services
 - ii. 4:100 – Insurance Management

VIII. Old Business

IX. Adjournment