

May 14, 2024

To: TCSEA Executive Board
From: Scott Hogan, Director
Re: Board of Directors Meeting

A meeting of the Board of Directors will be held on **Thursday, May 21, 2024** at **2:00 p.m.** at the TCSEA Bloomington Office, 105 E. Hamilton Rd., Bloomington, IL. 61704.

2:00 board meeting
Tuesday, May 21 · 2:00 – 3:00pm
Time zone: America/Chicago
Google Meet joining info
Video call link: <https://meet.google.com/rbb-jmab-sok>
Or dial: (US) +1 414-439-1434 PIN: 307 873 445#

If you will be unable to attend, please notify my office as soon as possible. In addition, if you have any questions regarding the agenda, please feel free to contact me prior to the Board Meeting.

Tri-County Special Education Association
Association Council Meeting

Date: May 21, 2024
Location: **TCSEA Board Room**
105 E. Hamilton Rd.
Bloomington, Illinois 61704
Time: 2:00 - 2:14 Association Council Meeting
2:15 - 2:30 Executive Committee Meeting

AGENDA

I. Call to Order - Roll Call

II. New Business

A. Review of Joint Agreement Budget

The revised budget for Fiscal Year 2024 assumes a significant \$845,750 increase over the previously approved FY 24 budget. Those increases were due to the roughly \$765,000 IDPH and RUS DLT grants previously approved by the board. The remaining 80,750 increase is due to the OT/PT increases, also previously approved by the board.

The following FY 24 TCSEA Budget documents are attached:

● FY 24 Cumulative Budget which include Social Work, Psych, SLP and TAS bills; approved in August

● NEW FY 25 Cumulative Budget to be approved

The Director recommends approval at this time.

IV. Old Business

V. Adjournment

Tri- County Special Education Association
Board of Directors Meeting at 2:00 PM
Thursday, May 21, 2024
TCSEA Bloomington Conference Room
105 E. Hamilton Rd., Bloomington, IL 61704
A G E N D A
Dr. Laura O'Donnell– Presiding

- A. Call to Order
- B. Roll Call
- C. Additions/Deletions
- D. Consent Agenda Items
 - a. Approval of April Board Minutes
 - b. Approval of Treasurer's Reports
 - c. Approval of Board meeting calendar
- E. Public Participation
- F. Administrative Report
 - a. Director's Report
- G. Executive Session
 - a. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body 5 ILCS 120/2(c)(1)
 - b. The semi-annual review of the closed minutes. 5 ILCS 120/2(cX21).
- H. New Business
 - a. Approval Regarding the Appointment, Employment, Compensation, Discipline, Retirement, Resignation or Dismissal of Specific Employees of the Public Body 5 ILCS 120/2(c)(1)
 - i. The Director recommends a salary increase of 4.5% -6% for Special Education Administrators and SLP's and 4.5% for all staff not covered by the bargaining agreement.
 - ii. The Board will need to determine a salary increase for the Director.
 - iii. The Director seeks approval for the following resignations:
 - 1. Kris Morgan, 1 FTE School Psychologist;
 - iv. The Director recommends approval to hire:
 - 1. Rebecca Freeman 0.8 FTE School Social Worker;
 - 2. Janae Galloway 1.0 FTE COTA
 - 3. Allison Berndt 1.0 FTE COTA
 - b. The Semi-annual review of Closed Session minutes. 5 ILCS 120/s (cX21)
 - i. The Director recommends that all closed session minutes from July 2012 to the present remain closed. (see attachments)
 - ii. The Director recommends destroying all closed session minutes prior to December 2022.
 - c. Discussion Items:

- i. Discussion and possible approval of FY 25 TCSEA Board Meeting Schedule and discussion of changes to TCSEA Board of Directors which will be approved in August.
- ii. The following board policies have been read and approved by the policy committee and are attached for approval and adoption:
 - 1. 2:140 Communications To and From the Board
 - 2. 2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use
 - 3. 2:260 Uniform Grievance Procedure
 - 4. 2:265 Title IX Grievance Procedure
 - 5. 4:10 Fiscal and Business Management
 - 6. 4:20 Fund Balances
 - 7. 5:10 Equal Employment Opportunity and Minority Recruitment
 - 8. 5:20 Workplace Harassment Prohibited
 - 9. 5:35 Compliance with the Fair Labor Standards Act
 - 10. 5:40 Communicable and Chronic Infectious Disease
 - 11. 5:100 Staff Development Program
 - 12. 5:300 Schedules and Employment Year
 - 13. 7:10 Equal Educational Opportunities
 - 14. 7:20 Harassment of Students Prohibited
 - 15. 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- iii. TCSEA has received a 12 % increase in Health insurance costs followed by a 20% increase in health insurance costs last year.

I. Old Business

J. The Director recommends approval of the FY 25 Tentative Budget with the following adjustments over the previously presented FY 25 budget. OTPT is the biggest change from the previous FY 25 budget. We also added a Social Worker to the budget (approved at the December board meeting). I also added \$25,000 to the budget for work that needs to be done at the Bloomington office. I also added to cover increased PD costs and increased Flow Through dollars given Medicaid is now paid to TCSEA instead of districts directly.

K. This budget represents approximately \$130,000 in additional expenses over those presented at the January initial budget meeting. The new budget and expenditures are covered primarily by Blue Ridge who desired the additional Social Worker and part of an SLP, By Lincoln 404 we needed extra SLP services, and by billing for the additional Salaries for OT and PT costs. There will be no increase in assessments.

Good of the Cause
Adjournment